



## Media Guide

**We are delighted that you will report on the competitions in Nottwil. We ask you to observe the following instructions so the races can be transacted smoothly.**

### Accreditation

All accredited media representatives must register with the Media Centre before entering the competition area. You will receive a media ID permit and media vest (photographer / camera crew) so as to obtain access to the areas mentioned below. It is possible to obtain accreditation on site.

### Media Centre

There are work spaces with electrical connections available to you in the Media Centre (near the arena). If you want to make use of these facilities, please contact the supervisor. The Media Centre provides you with a fast internet connection (10 MB) and Wifi. The media representatives can share the internet connection with one another. Instructions for using the free public Wifi will be available on location.

Note that the electrical sockets used in Switzerland are different to those used in much of Europe (plug-type J, system also called SEV 1011). Please bring your own adapter as none will be provided. Please leave the room as tidy as you would like to find it.

**Opening times:** (the Media Centre is only supervised during competitions, but media can use it during the lunch break)

Thursday, 4.8.17:	13.00 – 14.45 pm (opening ceremony) und 14.30 – 18.00 pm
Friday, 5.8.17:	9.00 – 12.30 am and 4.00 – 8.00 pm
Saturday, 6.8.17:	9.00 – 12.30 am and 4.00 – 8.00 pm
Sunday, 7.8.17:	9.00 – 12.30 am and 4.30 – 8.00 pm

### Additional services of the Media Centre

In Media Centre, you will find the following documentation:

- Current Starting lists
- Results as soon as they are released
- Daily press releases (german)
- Background material
- High resolution images to download daily: <http://www.nottwil2017.ch/pictures/>

### Access authorization

Please always note the instructions from the organizing committee, World Para Athletics and the competition judges. You usually have access to the following areas:

- spectator area
- Mixed Zone: After-race interviews must be made in front of the Media panel
- Zone inside the competition lanes, yellow ground (only photographers and camera crews); limited access
- Zone for Finish Line Photos (marked area)
- Media Centre: Only accredited media representatives.



The following areas are not accessible to media representatives:

- Racetrack (the racetrack may be used by photographers during the award ceremonies).
- Closed-off timekeeping area (view must be guaranteed.)
- Timing Tower
- Athletes preparation area
- Sports hall and Organising Committee rooms

### **Filming in the Swiss Paraplegic Centre**

The Swiss Paraplegic Centre (SPC) is a hospital. Filming in the building and directly in front of it are therefore not permitted. It must also be ensured in the broader context of the SPC that no patients are photographed or filmed.

### **Media Vest and media identity card**

Wearing the media permit is mandatory for all media professionals and it enables entry to the Mixed Zone and the Media Centre. Photographers and camera crews must wear the media vest when on the side of the racetrack, the Mixed Zone, the finish line area and when working on the racetrack. They are not allowed to talk to athletes during their competitions. Non-compliant persons will have their accreditation withdrawn. The jackets will be distributed in the media centre and must be returned before departure (or we will charge a service fee of CHF 50).

### **Interviews**

The athletes are available immediately available directly after each race for interviews for a short time in the mixed zone (between the racetrack and SPZ). Any further talks are to be arranged individually and directly with the athletes, or respectively with the appropriate head of delegation.

If you are using quotes from members of the Organizing Committee or the Swiss Paraplegics Association, we wish to get the article sent to the e-mail addresses below for review before publishing.

### **Television rights**

Accredited media have the right to record film on the track and at the above-listed access points. Please inform with the media officer, when and in what media the images will be broadcast.

Admissions of drones are granted only in special cases and must be announced at least one day in advance, because the competition field is in the area of a hospital. Please also check the regulations of the Federal Office of Civil Aviation.

### **Photo rights**

Photographers can take photos in the areas mentioned above. The rights to the photographs remain with the photographers.

### **Currency / ATM**

Switzerland's currency is the Swiss Franc (CHF). There is an ATM for cash withdrawals in the entrance area of the Swiss Paraplegic Centre, about 100 meters from the media centre.



### **Accommodation**

The media representatives must organize their own accommodation at their own expense. An accommodation list is provided under: <http://www.sempachersee-tourismus.ch/de/unterkunft>.

### **Transfers**

The transfers airport-hotel and hotel-competitions is to be organised by the media professionals themselves.

### **Access to sports arena**

Parking for media representatives is in the parking garage of the Swiss Paraplegic Centre (extra charge).

### **Catering**

Water and coffee is available in the Media Centre. Various catering facilities are provided in the spectator section at the Sports Arena, the self-service restaurant of the Swiss Paraplegic Centre (at one's own expense).

### **Contact persons for media inquiries and accreditation**

#### **Evelyn Schmid, media officer**

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**For further information: [www.nottwil2019.ch](http://www.nottwil2019.ch)**